



**Yick Wo Elementary School  
Auction Donor Form  
Auction Date: March 10, 2012**

<b>Item(s) to be Donated:</b>	<b>Value:</b> \$
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Donor/Business Name: \_\_\_\_\_

Business Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Street

: \_\_\_\_\_

City

State

Zip

Phone: (        ) \_\_\_\_\_ Email: \_\_\_\_\_

**ITEM DESCRIPTION**

Please give a detailed description of the item(s) as you would like them to appear in the auction.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Restrictions or Special Conditions, if any (black out dates of use, expiration, etc.):

\_\_\_\_\_

Please check the appropriate box:

- This form is to act as a Gift Certificate. Expiration Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- Donor will deliver donation to school no later than March 1.
- Please arrange for item(s) to be picked up.
- Merchandise is attached.
- Gift certificate is enclosed.

Donor Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your generous donation. Please keep a copy for your records and return a copy to Yick Wo Elementary School, Attention: Silent Auction.

*For tax purposes, we note that you have not received any goods and services in exchange for your contribution. The Yick Wo PTO is a 501c3 non-profit, volunteer-run organization. All proceeds benefit Yick Wo Elementary School in San Francisco. Our Tax ID# is 94-3204138.*

**Yick Wo Parent Teacher Organization**  
Yick Wo Elementary School  
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San Francisco, CA 94133  
(415) 749-3540 Phone  
(415) 749-3543 Fax